

ILLNESS / INJURIES AT SCHOOL

Background

The Division recognizes the authority accorded parents/legal guardians of children. The Director therefore directs staff members to refrain from offering consent for medical treatment of students.

However, in cases of injury or illness which occur to students on school grounds, in the school, or on a site where a school-sponsored activity is being held, the Director expects the supervising teacher or Principal to act as a responsible guardian and seek immediate treatment.

Emergency student transportation authorized by staff members is to be by the safest possible means. The Director, however, acknowledges in emergency situations, quick action may be critical to the health of the child.

Procedures

1. In case of emergency, where life may be threatened, the victim shall be immediately transported to a hospital by the safest and most expedient method possible.
 - 1.1 Where, in the opinion of the Principal or designate, transportation by ambulance is warranted; transportation shall be arranged immediately to the nearest medical facility.
 - 1.1.1 Costs connected with ambulance transportation are the responsibility of the parent/guardian.
 - 1.1.2 The Division carries student accident insurance which can be accessed to cover a portion of those costs.
 - 1.2 Where, in the opinion of the Principal or designate, transportation by private vehicle is warranted, the Principal shall either provide transportation to the nearest medical facility or (time permitting) contact the parent to provide transportation.
 - 1.2.1 There may be more than one personal involved in transportation if private vehicle is warranted.
2. In cases of emergencies, a parent or the emergency contact of a student shall be notified immediately and asked to go to the hospital to assume responsibility for the student.

3. When no contact for the student can be made, the hospital is to be advised accordingly. The hospital is to be provided with relevant information about the student.
4. Hospitals may request authorization before they will give treatment. No staff member shall sign hospital consent forms under any condition under the authority of the Division.
5. If a student has had a serious injury that is not immediately life threatening, consultation with a qualified/certified First Aid individual or doctor is to occur prior to moving the student.
6. In other injury or illness cases, the parent of a student is to be contacted and requested to take the student home.
7. If there is no telephone or if the emergency contacts or parents cannot come to the school, a responsible person is to be contacted and requested to escort the student home.
8. All accidents to students resulting in injury must be reported to the Principal as soon as there is evidence of such an accident. The Principal is to report this accident using Administrative Procedure 315 Appendix A – MARSH School Incident Report Form for Insurance Purposes – the online form is available in the [NWSD portal](#).
9. Injuries requiring treatment shall be reported to the Director or designate using Administrative Procedure 315 Appendix A – MARSH School Incident Report Form for Insurance Purposes immediately by the Principal – the online form is available in the [NWSD portal](#).

Reference: Sections 85, 87, 175, 231 Education Act
The School Division Administration Regulations 45, 49

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